

## **Application Instructions**

# **Distinction in Urban Primary Care (DIUPC)**

## The DIUPC application includes 3 sections:

- Contact Information
- Education/Career plans
- Statements/CV—materials in this section should be prepared before beginning the application

### Materials to prepare:

Note: Per <u>University policy</u> and <u>ULSOM's Honor Code</u>, generative AI tools (e.g. ChatGPT) may not be used for Distinction Track applications.

- CV (use the template on the main application page for guidance). You will upload your CV when prompted. Submit your CV as a pdf and use the following format for the filename: Lastname Firstname CV.
- Statement of Experience in Primary Care: Briefly describe any experience you have had with Primary Care and/or work or research with underserved populations (locally, regionally, or internationally) or relevant training/degrees in this area. You will paste this into a text box within the application.
- Personal Statement: In a statement of approximately 1-2 pages, describe your interest and goals for the DIUPC track. Describe your interest in primary care and in healthcare of underserved populations. Reflect on how involvement in this track may impact your potential career trajectory. Use 12 point Arial font and 1-inch margins. Submit your Personal Statement as a pdf and use the following format for the filename: Lastname\_Firstname\_Statement.

### Application Submission

After you've prepared these materials, access the DIUPC application from the main application page. Complete the contact and education/career information, your Statement of Experience, and upload your CV and Personal Statement when prompted. Select the checkbox "Send me an email receipt of my responses" to receive a link to your submission.

Questions about the application process: Emily J. Noonan, PhD emily.noonan@louisville.edu